



Football Supporters' Society of Bury Ltd

Position Title: FSSB Board Member

Term: 3 years

Commitment: Monthly Board meetings, regular correspondence, sub-committee work, and representation

About Us

The principal activity of Football Supporters' Society of Bury Ltd (FSSB) is the running of Bury Football Club (Bury FC) and serving of the local community.

FSSB exists to represent and promote the interests of members/supporters, strengthen the relationship between fans and the club, and ensure that the community's voice is central to decision-making. The Society is registered under the Co-operative and Community Benefit Societies Act 2014 and is democratically governed by its members, with oversight provided by an elected Board.

Role Overview

FSSB Board Members are elected to provide leadership, oversight, and strategic direction for the Society. They are responsible for ensuring good governance, legal compliance, financial accountability, and the delivery of community benefit. Acting collectively, the Board safeguards the Society's long-term vision and acts in the best interests of members and the wider supporter community. The FSSB Board is also responsible for overseeing operations, strategic direction, and financial performance of Bury FC .

Key Responsibilities

1. Governance & Legal Duties

- Ensure compliance with the Co-operative and Community Benefit Societies Act 2014, the Society's registered rules, and other relevant legislation.
- Uphold fiduciary duties by acting with integrity, honesty, and in the best interests of the Society and its members.
- Ensure timely preparation and submission of accurate financial accounts, returns, and reports to the FCA & FSA as required
- Safeguard the Society's assets and oversee systems to prevent fraud and financial irregularities.

2. Strategy & Oversight

- Contribute to the development and monitoring of the Society's long-term strategy, vision, and objectives.
- Oversee financial performance, business operations, and risk management.
- Monitor and evaluate campaigns, projects, and initiatives that benefit the club, supporters, and wider community.

3. Representation & Engagement

- Represent members' views to the club, stakeholders, and the wider football community.
- Act as an ambassador for the Society, promoting supporter ownership, transparency, and inclusivity.
- Support fundraising, community partnerships, and initiatives that enhance engagement.

4. Board & Individual Responsibilities

- Share collective responsibility for all Board decisions.
- Exercise independent judgment, care, skill, and diligence.
- Avoid and declare conflicts of interest.
- Actively participate in Board meetings, committees, and working groups.
- Contribute skills and knowledge to strengthen the Board's work.

Skills & Qualities

- Commitment to supporter ownership, democratic values, and community benefit.
- Strong communication, interpersonal, and collaborative skills.
- Reliability, integrity, and accountability.
- Strategic thinking and sound judgment.
- Desirable but not essential: experience in governance, finance, law, campaigning, leadership, community organising and football administration.

Eligibility

- Must be a fully paid-up Member of FSSB and must have been a Member for 6 months prior to the AGM.
- Must comply with the Society Rules, Conflicts of Interest Policy and Board Membership and Conduct Policy relating to eligibility to serve on the Society Board.
- Must verify that they can meet the criteria as laid out in the Football Association Owners and Directors Test